



DEPARTMENT OF THE NAVY

BUREAU OF MEDICINE AND SURGERY

2300 E STREET NW

WASHINGTON DC 20372-5300

IN REPLY REFER TO

BUMEDINST 1700.4A

BUMED-M09BHC

23 Apr 2003

BUMED INSTRUCTION 1700.4A

From: Chief, Bureau of Medicine and Surgery

Subj: BUREAU OF MEDICINE AND SURGERY'S SHORE SAILOR OF THE YEAR
(SOY) PROGRAM

Ref: (a) OPNAVINST 1700.10K
(b) SECNAVINST 5214.2B (NOTAL)

Encl: (1) BUMED Shore Activities Primary Nominating Commands

1. Purpose. To publish the Bureau of Medicine and Surgery's (BUMED) Shore Sailor of the Year (SOY) Program. This is a complete revision and must be read in its entirety.

2. Cancellation. BUMEDINST 1700.4.

3. Eligibility

a. Refer to eligibility requirements in reference (a).

b. Any command desiring to nominate an individual who has transferred from that command during the selection year (1 January to 31 December) may nominate the member for the type duty in which the individual was serving before transfer, regardless of the type duty the candidate may be serving in at the time of nomination. The nominating command must support all temporary additional duty (TAD) and travel costs.

4. Action

a. Primary Nominating Commands. Primary nominating commands listed in enclosure (1) must conduct a competition and submit nominating packages to BUMED-M09BHC covering the preceding calendar year (1 January to 31 December). Submit nominations following the sample nomination format of enclosure (1) of reference (a). Submit certified copies of all evaluations for the last 3 years as part of the nomination package. Include OPNAV 1650/3 written to specifically cover the calendar year of competition and indicate "SAILOR OF THE YEAR PROGRAM" at the top of the form. Separate correspondence will provide submission dates. Do not award medal recognition to candidates until after the BUMED SOY is formally announced.

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b. Other Nominating Commands. All other medical and dental commands not listed in enclosure (1) must submit SOY packages to their respective fleet commander via their responsible line commander for further competition.

c. BUMED. BUMED will establish a board to select the top three nominees from candidates submitted by the nominating commands. The top three nominees will be issued TAD orders to BUMED, Washington, DC, for approximately 3 days. Exact dates will be sent by separate correspondence. All official costs associated with SOY must be funded by the primary nominating command. Upon arrival at BUMED, the finalists will be interviewed and the BUMED SOY selected. BUMED will forward the winner's nominating package for further competition in the Vice Chief of Naval Operations (VCNO) SOY Program.

5. Recognition. In addition to any recognition provided by the local command, the BUMED Shore SOY will be recognized through the following:

a. An engraved plaque presented by the Chief, BUMED.

b. The BUMED Shore SOY will be awarded a Navy and Marine Corps Commendation Medal by the VCNO.

c. Runner-ups will also receive engraved plaques, and will be awarded Navy and Marine Corps Achievement Medals by the Chief, BUMED.

6. Coordination. The BUMED coordinator for this program is BUMED-M09BHCA, at (202) 762-3032/3030 or DSN 762-3032/3030.

7. Form. OPNAV 1650/3 (1-94), Personal Award Recommendation, S/N 0107-LF-017-5800, is available from the Navy Supply System or electronically from the Navy Directives Web site at:
<http://neds.nebt.daps.mil/Directives/forms/1650-3.pdf>.

8. Report Exemption. The requirements contained in paragraph 4 are exempt from reports control by reference (b), part IV, paragraph G8.



M. L. COWAN

Available at: <http://navymedicine.med.navy.mil/instructions/directives/default.asp>

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BUMED SHORE ACTIVITIES PRIMARY NOMINATING COMMANDS

1. Commander, Naval Medical Education and Training Command
2. Officer in Charge, Naval Healthcare Support Office, Jacksonville, FL
3. Officer in Charge, Naval Healthcare Support Office, San Diego, CA
4. Officer in Charge, Naval Healthcare Support Office, Norfolk, VA
5. Officer in Charge, Military Medical Support Office
6. Commanding Officer, Navy Environmental Health Center
7. Commanding Officer, Naval Medical Logistics Command
8. Commanding Officer, Naval Health Research Center
9. Commanding Officer, Naval Medical Research Center
10. Commanding Officer, Naval Medical Information Management Center

Enclosure (1)