DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
2300 E STREET NW
WASHINGTON DC 20372-5300

Canc: Jun 2002
IN REPLY REFER TO
BUMEDNOTE 1524
NSHS-OM
19 Jun 2001

BUMED NOTICE 1524

From: Chief, Bureau of Medicine and Surgery
To: Ships and Stations Having Medical Department Personnel

Subj: 2001 GRADUATE MEDICAL EDUCATION SELECTION BOARD (GMESB) APPLICATION AND GUIDANCE FOR GME-2+ (RESIDENCY AND FELLOWSHIP) AND NONCLINICAL POSTGRADUATE EDUCATION

Ref: (a) BUMEDINST 1524.1A
(b) SECNAVINST 1520.11
(c) SECNAVINST 7220.75C
(d) DOD Instruction 6000.13 of 30 Jun 97

Encl: (1) 2001 GMESB Full-Time Inservice Program and Position Summary for Academic Year 2002
(2) 2001 GMESB Applicant Guidance for Training Available in FTOS, OFI, and NADDS Programs
(3) Department of Defense Application for Graduate Medical Education
(4) 2001 Navy Supplement to DOD Application for GME
(5) Curriculum Vitae Format for DOD GME Application
(6) Summary of Obligated Service for GME

1. Purpose. To announce application procedures for academic year (AY) 2002 Navy-sponsored GME-2+ Graduate Medical Education (GME) Programs per references (a) and (b), and for nonclinical postgraduate education for Medical Corps officers.

2. Background. Applications are submitted over the Internet and are due by 14 September 2001. Selections for AY 2002 GME programs will be made at the 2001 GMESB, convening in Alexandria, VA, from Monday, 26 November through Friday, 30 November 2001.

a. Army, Navy, Air Force, Uniformed Services University of the Health Sciences, and DOD GME representatives will meet at the ninth annual Joint Service Graduate Medical Education Selection Board (JSGMESB). The Air Force will host the 2001 JSGMESB and each Service will simultaneously convene selection boards to jointly score and select applicants and ensure full use of GME positions to strengthen GME programs across all three Services.

b. The flight surgery (FS) and undersea medicine (UM) selection committees are an integral part of the annual GMESB, but a separate BUMED Notice 1520 provides application guidelines for FS and UM officer training. Questions pertaining to the FS program application and application process should be referred to CAPT Dwight C. Fulton, MC, USN, Specialty Leader for Aerospace Medicine at (202) 762-3451 or DSN 762-3451. Questions pertaining to the UM

application and application process should be directed to CAPT Dale M. Mole, MC, USN, BUMED Specialty Leader for Undersea/Diving Medicine at (202) 762-3444, or DSN 762-3444 or e-mail: dmmole@us.med.navy.mil.

c. The majority of GME programs in the National Capital Region are integrated programs under the sponsorship of the National Capital Consortium with Service-specific training positions designated. These programs are all considered Full-Time Inservice (FTIS) Programs.

3. GMESB Selection Process

a. Selection Board. The GMESB is an administrative board governed by a formal precept issued annually by the Chief, BUMED and approved by the Commander, Navy Personnel Command. The precept appoints the GMESB President (a Medical Corps flag officer) and voting members comprised of senior Medical Corps officers assigned to medical treatment facilities, operational or overseas units, and representing the operational medicine, primary care, academic, and research communities.

b. Precept. The precept provides guidance for selecting Navy GME applicants, establishes the number of medical officers to be selected, delineates the specialties and programs for which applicants may be selected, establishes the number of selections allowed for each specialty, and specifies the number of applicants and specialty GME programs for which Health Professions Scholarship Program (HPSP) graduates may be selected to complete FTIS, full-time outservice (FTOS), other Federal Institution (OFI), and Navy Active Duty Delay for Specialists (NADDS) Residency Programs.

c. Specialty Committees and Panels. The program directors' specialty committees, composed of Navy GME program directors and Medical Corps specialty leaders, and in most cases, Joint Service Selection Panels comprised of program directors, specialty leaders, and consultants in designated specialties from all three military medical department Services, will meet to review records, score applications, and recommend the selection of Army, Navy, and Air Force applicants. Each application is scored by one individual from each Service.

d. Scoring. Points are awarded for preclinical and clinical medical school academic achievement, internship, and residency performance, operational and utilization tour performance, and the potential for a successful practice as a medical specialist and career naval officer. Three scores are combined to create a composite score and bonus points are awarded for research and for military service completed before entering medical school. The final scores are used to generate order of merit lists by specialty for the Services to use for selection and placement.

e. Nonclinical Training. A Navy committee chaired by the Deputy Chief, Medical Corps will consider applications from Medical Corps members for other formal nonclinical postgraduate education such as Masters of Health Care Administration, Masters of Public Health, Joint Commission on Accreditation of Healthcare Organization Fellowship, and similar programs. A personal statement is mandatory for these applicants.

f. Selection and Placement. The specialty committees make recommendations for selection to specific programs, but the Navy GMESB retains final authority for designating each Navy applicant as either a primary select, alternate select, or nonselect. The results of the Navy GMESB are reviewed and approved by the Chief, BUMED and Commander, Navy Personnel Command before release. Applicants requesting FTOS training may be considered for OFI programs if these programs meet the needs of the Navy. Applicants designated as alternates for FTIS programs may also be considered for OFI programs.

4. Program Availability. BUMED projections of Navy Medical Corps future manpower requirements govern GME program and position availability and will be delineated in the precept for the 2001 GMESB. Enclosure (1) lists current FTIS residency and fellowship programs. Projections regarding the availability of FTOS, OFI, and NADDS training are in enclosure (2). Deferments are available to Reserve officers on active duty with remaining obligated service or who are willing to assume an obligation, per reference (b), and to HPSP graduates for specified NADDS programs.

a. Applications for continuation of deferment for additional training from current 1-year delay participants are generally not approved. A limited number of continued deferments may be available for applicants currently in this program, but only in critically undermanned specialties, designated by BUMED, for which there is no FTIS program or the number of FTIS, FTOS, and OFI positions is insufficient to meet projected requirements for general medical officers or fully trained specialists.

b. There will be no preselection for FTIS programs unless specifically authorized by BUMED. Certain civilian and OFI GME fellowships and a limited number of residency programs require an 18- to 24-month lead time for applicants to interview and compete in national matching programs. Applicants for these programs may apply for FTOS, OFI, or NADDS programs beginning in AY 2003/04. Preselection is approved only for documented lead time reasons and not to accommodate projected rotation date incompatibilities.

c. Enclosure (2) lists projected vacancies in specialty and subspecialty areas for which training may be available in outservice programs (OFI, FTOS, NADDS). Final selection goals established in the precept may differ from these projections. The GMESB will select applicants for subspecialty training for which Navy Personnel Command (NAVPERSCOM) has a subspecialty code or an additional qualification designator. Proposed deviation from this requirement will require a high level of justification to the GMESB.

d. Applicants preselected for a GME program by a previous GMESB will be required to decline that preselection if they apply for a different program at the 2001 GMESB.

e. General information about Navy GME programs and specific program information by site will be included in the 2001 Navy GME Catalog at the Naval School of Health Sciences (NSHS) Bethesda Web site in July 2001. Detailed information regarding GME programs can be obtained from individual program directors or specialty leaders. Telephone numbers and e-mail addresses are available from the Navy GME Program Office or by accessing the Web sites in paragraph 15.

5. Application Submission. Navy applicants should access the Web site at: www-nshs.med.navy.mil/gmeapplication/default.asp by 14 September 2001 to complete and submit the 2001 GME application. This site will be accessible 2 July 2001 and requires Netscape or Internet Explorer 3.0 or better. Applicants can find answers to their questions in the guidance on the Web site. Applicants must submit all required hard copy supporting documents listed in paragraph 6a to arrive at NSHS, Bethesda by 14 September 2001.

a. Hard Copy Applications

(1) Applicants who are unable to access the above Web site or submit their applications electronically must file a paper copy of their applications (enclosures (3) and (4)) with all supporting documents. Those who submit electronically must not submit a hard copy application. If a hard copy is received in addition to an electronic version, data contained in the electronic version will take precedence over information submitted on the paper copy. See paragraph 8b regarding modifications to application.

(2) Duplication of data requested on the hard copy version of the DOD application and the Navy supplement is necessary to accommodate the entry of data in both the Joint Service applicant database and the Navy GMESB database. This will be transparent to users of the Web version.

b. Forwarding Applications. Commanding officers will formally endorse applications (see paragraph 14b) and forward the endorsements in a timely manner. Applicants must print a copy of their electronic applications for submission through their chain of command, but the command should retain the hard copy when the endorsement is forwarded to NSHS. Teaching hospitals should not hold the endorsements or supporting documents for bulk mailing immediately before the deadline. This causes unacceptable application processing backlogs and does not allow the Navy GME Program Office sufficient time to notify applicants to forward missing documents.

c. Current Contact Data. The applicant is responsible for advising NSHS (Code OM13) of any changes to command or home addresses, telephone numbers, or e-mail addresses after an application has been submitted.

d. Application Copies. Each applicant and his or her command must retain a copy (printed from the Web submission) of the completed GME application and all supporting documents. Letters of recommendation are considered confidential, and medical school deans' letters are normally accompanied by a signed waiver of the individual's right to see them. The Navy GME Program Office will not provide copies of these documents to applicants or third parties, including civilian or military GME officials. Recommendations received directly from reporting seniors, medical schools, and individuals are considered confidential and will not be provided to applicants.

e. Specialties and Programs Requested

(1) Applications will be considered only for the FTIS programs in enclosure (1) and for specialty and subspecialty areas in enclosure (2). Applications for specialties or programs for which no selection goal has been established will not be reviewed by the GMESB. Applicants will not be considered for more than two clinical specialties.

(2) Although all DOD GME training sites are listed in block 23 of the DOD application, each Service will consider its requirements in selection and placement decisions. Navy applicants will be needed to fill Navy requirements and will be mostly selected to fill Navy inservice training positions. For information purposes, a complete list of DOD GME programs will be available on the Web site referenced in paragraph 15a.

6. Application Content

a. Each GME application must include the following supporting documents:

(1) Current curriculum vitae in the format shown in enclosure (5) and available at the Web application site.

(2) Copy of medical licensing examination scores, (FLEX USMLE, NBOME, or NBME, Steps or Levels 1, 2, and 3).

(3) If the applicant possesses a current unrestricted medical license, a copy of license including the expiration date is required.

(4) Medical school dean's letter.

(5) Complete graduate level medical school transcripts with date MD or DO was conferred.

(6) A letter of recommendation or Navy Internship End of Training Evaluation (IETE) form from the applicant's GME-1 program director, if applying for residency training, or from the GME-2+ program director if applying for fellowship training. For those who have applied to prior GMESBs while in internship or residency, previous letters of recommendation reflecting only partial completion of GME-1 or GME-2+ training are not acceptable (see paragraph 14c).

(7) Commanding officer's endorsement (see paragraph 14b).

(8) In addition to the commanding officer's endorsement, up to two additional letters of recommendation.

(9) Copies of applicant's five most recent fitness reports. Individuals with insufficient active duty to have received five fitness reports should include a statement to that effect in the personal statement and forward all available reports.

(10) Applicants for nonclinical postgraduate education must submit a personal statement describing their background and qualifications, specific motivation for the training, and how the training will benefit the Navy.

b. Forward all supporting documents to:

Naval School of Health Sciences, MCPP
ATTN: Navy GME Program Office (Code 0M13)
Building 1, Tower 15, Room 15145
8901 Wisconsin Avenue
Bethesda, MD 20889-5611

c. Complete, Current Supporting Documents. Applicants are responsible for ensuring final medical school transcripts and deans' letters are on file at the Navy GME Program Office or included with their applications. These documents will be on file at the Navy GME Program Office only if the applicant submitted a complete application for residency or fellowship training within the past 3 years. Medical school transcripts and deans' letters previously provided when initially applying for GME-1 (internship) are often incomplete. Current interns must submit final copies of these documents with their 2001 GMESB applications. Applicants must request copies of medical school transcripts and deans' letters directly from their medical schools.

7. Applicant Communication with Program. Applicants are required to initiate a personal contact with the program director of their desired program(s). If a personal interview is not possible before the GMESB due to deployment or other factors, a telephone interview should be arranged. If neither type of interview is possible, the applicant should send written correspondence or an e-mail message stating the intent to apply for and interest in the program. Applicants for subspecialties are strongly encouraged to communicate with the appropriate specialty leader in addition to the program director. These contacts are essential to ensure two-way communication about specific program and applicant expectations. A lack of direct contact will severely degrade the strength of the application.

8. Application Deadline. All deadlines are firm. The completed application, including all content explained in paragraph 6, must be received in the Navy GME Program Office by the close of business on 14 September 2001. The capability to submit an electronic application via the Web site will be disabled at that time. If it is absolutely necessary to forward any supporting documents separately; they must be received by the Navy GME Program Office by 12 October 2001. Documents received after this date may not be filed with the application and may not be available for review by the specialty committee members.

a. Applications received after 14 September 2001 will not be processed for consideration by the 2001 GMESB, except as authorized by the President of the Board.

b. Any modification (i.e., change in training location, type, program, specialty, application withdrawal, etc.) to an application must be received in writing in the Navy GME Program Office by 12 October 2001. Use e-mail, if possible.

9. Civilian and Inactive Reserve Medical Officer Applicants. Civilian and inactive Reserve medical officer applicants for Navy GME training must meet all requirements for initial appointment or recall to active duty in the Medical Corps of the United States Naval Reserve. If selected for Navy-sponsored GME, these applicants must apply for and accept initial appointment or recall before active duty orders will be written. Civilian and inactive Reserve medical officer applicants must submit a complete application with a request for either initial appointment or recall to active duty through the nearest Navy recruiting official to the Commander, Navy Recruiting Command (NAVCRUITCOM), 5722 Integrity Drive, Millington, TN 38054-5057. The NAVCRUITCOM Medical Programs Officer may be contacted at (901) 874-9242. When NAVCRUITCOM determines a civilian or recall applicant is eligible for appointment, the GME application with supporting documents and appropriate recruiting forms will be forwarded to the Navy GME Program Office for consideration at the GMESB. Applications received by the Navy GME Program Office directly from a civilian physician or inactive Reserve medical officer will be forwarded to NAVCRUITCOM for initial processing. Although former HPSP graduates who are currently NADDS and 1-year delays are inactive Reserve officers, they do not need to apply for recall because their recall is automatic upon completion of GME.

10. Application Processing. Applicants may check the status of their applications and supporting documents via the Web site noted in paragraph 5. Incomplete applications will be forwarded to specialty committees for consideration, but may result in diminished GME selection opportunity. NAVPERSCOM-4415 reviews the service records of all applicants before the GMESB convenes to determine GME assignment compatibility and ensures applicants meet all requirements for promotion and transfer (including compliance with physical readiness and body fat standards and completion of any Navy or DOD tour-length requirements). It is NAVPERSCOM's Navy-wide policy that officers who have failed to select for promotion to the next higher grade cannot be made available for assignment to full-time duty under instruction, including GME. The GMESB will consider only those applicants whose projected rotation date is compatible with assignment to training in the AY in which GME training is requested and who are designated by NPC as available for training.

11. Selection Notification. Selection results for the 2001 GMESB will be announced by naval message and released on or about 13 December 2001. The naval message will publish the names of all Navy GME, FS, and UM applicants designated as either a primary or alternate selectee and will be available on the NSHS Web site (see paragraph 15). This will be the only notification for active duty applicants at Navy activities. If a civilian physician or an inactive Reserve recall applicant is selected, NAVCRUITCOM and the applicant will be notified by letter from the Navy GME Program Office.

12. Alternates. Applicants designated as alternate selectees are placed in a pool of alternates maintained by the Navy GME Program Office and used on a case-by-case basis to fill vacancies caused by primary selectee declinations or to fill training requirements to meet the needs of the Navy. If a primary selectee cannot attend training, an alternate is identified by the Navy GME Program Office. NAVPERSCOM-4415 will determine the designated alternate's assignability, authorize his or her release for reassignment to training, and notify the Navy GME Program Office before a training position can be offered to an alternate.

13. Applicant Decision to Accept or Decline Training. Applicants selected for GME, FS, or UM must ensure the Navy GME Program Office is notified by 7 January 2002 of their decision to accept or decline the training for which they have been selected.

a. The Naval message announcing the results of the 2001 GMESB will contain specific procedures for selectee responses. Individuals selected for more than one training program (GME, FS, or UM) may accept only one program. Acceptance of either the FS or UM program will normally result in forfeiture of designation as an alternate for a GME program unless the needs of the Navy prevent this forfeiture. Failure to notify the Navy GME Program Office by the required deadline may result in the loss of the training opportunity.

b. FTIS and OFI selectees with less than 1 year of obligated service remaining at the time they would commence training, will execute a 2-year extension of active duty by accepting their GME positions. This extension will be applied concurrently with the obligation for training and will not add to trainee's total obligation. Enclosure (6) provides guidance on GME obligation.

14. Application Guidance. Selection for GME training is competitive. The following information is provided to assist in improving GME selection opportunity:

a. Document Content. Each applicant should ensure all achievement, both academic and professional (board scores, internship, previous residency, and postinternship), is documented in the GME application. Most information in GME training files is provided by the applicant in current or previous applications. These files, which are reviewed with the application, may also contain previous NPC orders and GME-related correspondence originated by BUMED, the Navy GME Program Office, or local GME offices. In most cases, two of the three individuals scoring an application will have no personal knowledge of the applicant so the majority of the score will be based on information in the application.

b. Command Endorsement. The command endorsement is a key factor in selecting the best medical officers to fill a limited number of training positions. The endorsement by the applicant's commanding officer must be thorough and complete, and should comment on the applicant's performance of duty, professional aptitude, potential as a career medical specialist, integrity, character, and overall officer characteristics. If the applicant's commanding officer is not a Medical Corps officer, at least one letter of recommendation must be from a senior physician in their current chain of command (i.e., squadron medical officer, regimental, or division surgeon, etc.).

c. Letters of Recommendation and IETEs. These letters reflect professional accomplishments and provide program directors, specialty committee members, and Joint Service Selection Panel members with vital information related to an applicant's performance as a physician and a naval officer. If necessary, current letters of recommendation should be submitted from program directors to afford the applicant and committee members the benefit of the most complete evaluation reflecting performance during the entire period of training (see paragraph 6a(6)). All applicants who completed Navy internships at Navy teaching hospitals in 1996 or later must

include an IETE form as a supporting document to their GME application. This document will fulfill the GME-1 letter requirement in paragraph 6a(6) and is available from the GME office at Navy training sites. Two letters of recommendation other than the program director's letter(s) and command endorsement are optional and may be included at the applicant's discretion. No more than two letters of recommendation will be filed with the current application. Unless requested, the first two letters received will be the ones filed in the application.

d. Training Site Requests. Applicants for training which is offered at multiple Navy sites may express preferences, but will be considered for all sites. Potential cross-country moves are closely monitored. An applicant's refusal to consider training at one or more sites may be considered a negative factor in evaluating the applicant's potential for successful practice as a specialist and career officer unless certified for an exemption from this requirement by the specialty leader.

e. FTOS, OFI, NADDS Requests. 2002 HPSP graduates and Navy applicants desiring deferment, continued deferment, extension of current program length, or Navy sponsorship in FTOS and OFI must first apply to the GMESB. Applicants may have preliminary discussions, but are not authorized to commit to a civilian or OFI program director or otherwise pursue formal acceptance into a civilian or OFI program until designated a primary FTOS or OFI selectee by the GMESB. Active duty medical officers cannot accept an offer to train in a civilian program without prior formal Navy authorization and will not be issued orders by NAVPERSCOM without the prior approval of the Director for Medical Corps Professional Programs. Applicants requesting assignment to training programs at the Uniformed Services University of the Health Sciences or an Army or Air Force activity will be considered by a Joint Service Selection Panel, and if selected, the site will be designated. Applicants for other OFI programs (National Institutes of Health or Armed Forces Institute of Pathology) must first be selected by the Navy GMESB and then approved by the institution before a specific program location can be confirmed.

f. Special Pay and Obligated Service. Reference (c) contains policy governing special pays for Medical Corps officers. Paragraph 9a(1) of reference (c) is germane to Medical Corps officers beginning initial residency (GME-2+) training. Reference (d) addresses obligated service for GME training and enclosure (6) provides basic information about obligated service obligation for each type of GME. For additional information, send an e-mail message to Mrs. Vera Gordon at: vgordon@nsh10.med.navy.mil or call (301) 319-4118 or DSN 285-4118.

15. Additional Information. If you have questions after thoroughly reading this notice:

a. Access the Medical Corps Professional Programs Web site at: nshs.med.navy.mil/gme/mcpp.htm.

b. Send an e-mail message to the Navy GME Applications and Placement Manager, Mr. Joe Pelot at: jhpelot@nsh10.med.navy.mil or call (301) 319-4514 or DSN 285-4514.

c. Access this Web site for links to hospital-specific sites: navmedinfo.med.navy.mil/mfaclink1.htm.

16. This notice may be reproduced locally and should be provided in its entirety to individuals requesting GME applications.

R. A. NELSON

Available at: http://navymedicine.med.navy.mil/instructions/external/external.htm

GMESB FULL-TIME INSERVICE PROGRAM AND POSITION SUMMARY FOR ACADEMIC YEAR 2002

RESIDENCY PROGRAMS

Program	Length	Bethesda MD	Portsmouth VA	San Diego CA	Total
Aerospace Medicine	3 Years	Naval Operational Medicine Institute, Pensacola FL			08
Anesthesiology	3 Years	06 *	04	06	16
Dermatology	3 Years	02 *		03	05
Emergency Medicine	3 Years		08	08	16
Family Practice	2 Years	Bremerton, WA			06
		Camp Pendleton, CA			12
		Jacksonville, FL			13
		Pensacola, FL			10
Internal Medicine	2 Years	09	10	12	31
Neurology	3 Years	02 *			02
Neurosurgery	6 Years	01 *			01
Obstetrics and Gynecology	3 Years	04 *	05	05	14
Ophthalmology	3 Years			03	03
Orthopedic Surgery	4 Years	03	03	05	11
Otolaryngology	4 Years	02 *			02
Otolaryngology	5 Years		02	02	04
Pathology	4 Years	02 *		02	04
Pediatrics	2 Years	05 *	08	08	21
Psychiatry	3 Years	03 *	04	04	11
Radiology	4 Years	04 *		06	10
Surgery - General	4 Years	03	02	04	09
Urology	5 Years	01		01	02
Total 08 RAM	41 (FP)	47	46	69	211

FELLOWSHIP PROGRAMS

Program	Length	Bethesda MD	Portsmouth VA	San Diego CA	Total
Anesthesia-Pain Management	1 Year		01		01
IM - Cardiology	3 Year	02 *		02	04
IM - Endocrinology	2 Years	01 *			01
IM - Gastroenterology	3 Years	01 *		01	02
IM - Hematology/Oncology	3 Years	01 *			01
IM - Infectious Disease	2 Years	02 *		02	04
IM – Pulmonary Med/Crit Care	3 Years	02 *		02	04
Radiology – Imaging	1 Year	01 *		01	02
Family Practice Sports Medicine	1 Year	NH Camp Pendleton			02
Total		10	01	08	21

* Navy billets in integrated programs under the sponsorship of the National Capital Consortium (NCC).

GMESB APPLICANT GUIDANCE FOR TRAINING AVAILABLE IN FTOS, OFI, AND NADDS PROGRAMS

These are the goals for selection and preselection which appeared in the 2000 Precept. Large changes are not anticipated, but specific selection goals for outservice training will be determined upon completion of the BUMED 2001 Training Plan.

FELLOWSHIPS	AY2002/2003/2004
Anesthesiology Subspecialties	02
Cardiology General	01
Cardiology Subspecialties	02
Dermatology Subspecialties	01
Emergency Medicine Subspecialties	02
Family Practice Subspecialties	02
Internal Medicine Subspecialties	12
Neurology Subspecialties	02
Neurosurgery Subspecialties	02
Nonclinical Postgraduate Education	02
Obstetrics/Gynecology Subspecialties	02
Ophthalmology Subspecialties	01
Orthopedic Subspecialties	04
Otolaryngology Subspecialties	02
Pathology Subspecialties	01
Pediatric Subspecialties	06
Psychiatry Subspecialties	02
Radiology Subspecialties	04
Surgery Subspecialties	05
Urology Subspecialties	01
RESIDENCIES	**AY2002**
Dermatology	01
Neurosurgery	01
Obstetrics/Gynecology	01
Occupational Medicine - General	05
Physical Medicine and Rehabilitation	01
Preventive Medicine - General	05
Psychiatry	01
Radiology – Diagnostic	01
Radiology – Therapeutic	01
Undersea Medicine/Occ. Medicine	03
Urology	02
RESIDENCIES	**AY2003/2004**
Orthopedic Surgery	04
Surgery - General	04

DEPARTMENT OF DEFENSE APPLICATION FOR GRADUATE MEDICAL EDUCATION

THIS FORM IS AFFECTED BY THE PRIVACY ACT OF 1974

1. AUTHORITY: 10 USC 3012.
2. PRINCIPAL PURPOSE(S): To compile information necessary to evaluate an application for military graduate medical education (GME) training.
3. ROUTINE USES: To evaluate application for professional training in military and civilian facilities **(Medical Corps officers only).**
4. MANDATORY OR VOLUNTARY DISCLOSURE: Disclosure of requested information is voluntary, however, without it, consideration for GME cannot be accomplished and GME may not be assured.

1. NAME (Last, First, MI)	2. GRADE	3. SSN	4. CURRENT SPECIALTY	5. SERVICE
				☐ Air Force ☐ Army ☐ Navy

6. HOME ADDRESS (ZIP+4)	7. HOME TELEPHONE	8. COMPLETE DUTY ADDRESS	9. DUTY TELEPHONE
	(with Area Code)		CML: DSN: PGR: FAX:

10. EMAIL:

11. CURRENT STATUS	12. SPECIALTY OR SUBSPECIALTY REQUESTED
☐ MEDICAL STUDENT (☐ HPSP ☐ USUHS ☐ ROTC)	Choice:
☐ ACTIVE DUTY **PGY1 (INTERN)**	
☐ ACTIVE DUTY RESIDENT	
☐ ACTIVE DUTY FELLOW	**13. START DATE REQUESTED** / **14. PROGRAM LENGTH**
☐ ACTIVE DUTY FIELD/OPERATIONAL/STAFF	
☐ DEFERRED/REDEF/FAP (Until Month/Year)	( ) YEAR (S)
☐ OTHER (Specify)	

15. TRAINING

a. Undergraduate School		COMPLETION OR GRAD YEAR
Major		
Approximate GPA	Honors	
b. Medical School Name		COMPLETION OR GRAD YEAR
Approximate GPA	Class Ranking_____ of _____ School Does Not Rank____	
Academic Honors		
c. PGY1/Specialty	Location	COMPL OR GRAD YEAR
d. Residency/Specialty	Location	COMPL OR GRAD YEAR
e. Fellowship/Specialty	Location	COMPL OR GRAD YEAR

16. LIST OF PGY1 ROTATIONS AND TIME SPENT IN EACH: (Fill out only if you are applying for a residency and did not complete a categorical PGY1 in that specialty. Not to be completed if applying for a fellowship)

17. SPECIALTY BOARD CERTIFICATION ☐ YES ☐ NO If yes, indicate specialty:

18. MEDICAL LICENSING EXAMINATIONS (Copy of Steps/Levels 1-3 must be submitted with this application)

	Check One	Circle One
Step/Level 1	☐ Passed ☐ Failed Year taken_____ ☐ Not Taken	FLEX NBME/USMLE NBOME/COMLEX
Step/Level 2	☐ Passed ☐ Failed Year taken_____ ☐ Not Taken	
Step/Level 3	☐ Passed ☐ Failed Year taken_____ ☐ Not Taken	

19. ECFMG (If applicable) Certificate # Date

Validated/Approved by JSGMESB Committee May 2001

NAME (Last, First, MI)	SSN

20. POST-PGY1 EXPERIENCE (Last three (3) assignments)

Duty Station	Duty Title	Dates

21. Participation in Federally Funded Programs (check all that appy):
☐ HPSP ☐ ROTC ☐ USUHS ☐ FAP ☐ Military Academy **OR** ☐ Direct Accession

22. I possess a current, valid and unrestricted medical license ☐ YES ☐ NO (If yes, you must submit a copy of license including the expiration date with this application.)

23. TRAINING PREFERENCES

Rank order 1, 2, 3, etc.

	Air Force		Army
	David Grant, Travis AFB, CA		Eisenhower Army Medical Center, Fort Gordon, GA
	Eglin, Eglin AFB, FL		Madigan Army Medical Center, Tacoma, WA
	Ehrling Bergquist, Offutt AFB, NE		**NCC-Walter Reed Army Medical Center, WASH, DC/ National Naval Medical Center, Bethesda, MD/ Malcolm Grow, Andrews AFB, MD**
	Keesler, Keesler AFB, MS		
	NCC-Malcolm Grow, Andrews AFB, MD/National Naval Medical Center, Bethesda, MD/Walter Reed Army Medical Center, WASH DC		
	SAUSHEC-Wilford Hall AFB, TX/Brooke Army Medical Center, Fort Sam Houston, TX		**SAUSHEC-Brooke Army Medical Center, FSH, TX Wilford Hall, Lackland AFB, TX**
	Scott, Scott AFB, IL		
			Tripler Army Medical Center, Honolulu, HI
	Wright-Patterson, Wright Patterson AFB, OH		William Beaumont Army Medical Center, El Paso, TX
			Womack Army Medical Center, Fort Bragg, NC
	USAFSAM, (RAM/HYPERBARIC ONLY) Brooks AFB, TX		Darnall Army Community Hospital, Fort Hood, TX
	Civilian Sponsored		DeWitt Army Community Hospital, Fort Belvoir, VA
	Civilian Deferred/Redeferred (Nonfunded)		Martin Army Community Hospital, Fort Benning, GA
	Navy		Civilian Sponsored
	Naval Medical Center, Portsmouth, VA		Civilian Deferred (NGMEP)
	Naval Medical Center, San Diego, CA		**OTHER**
	Naval Hospital Bremerton, WA		Uniformed Services University of the Health Sciences
	Naval Hospital, Camp Pendleton, CA		Armed Forces Institute of Pathology
	Naval Hospital, Jacksonville, FL		Walter Reed Army Institute of Research
	Naval Hospital, Pensacola, FL		Other Federal (indicate institution)
	Naval Operational Medicine Institute, Pensacola, FL		
	Navy Sponsored Full-Time Outservice (FTOS) Civilian GME		
	NCC-National Naval Medical Center, Bethesda, MD/Walter Reed Army Medical Center, WASH, DC/ Malcolm Grow, Andrews AFB, MD		
	Civilian Deferred (NADDS)		

24. I understand the GME training received is directed toward board certification. I am familiar with the training requirements for board certification in the specialty for which I have applied. It is understood I must enter a program that is accredited and listed in good standing in the most current Graduate Medical Education Directory published by the American Medical Association or if applicable (generally PGY1 level of GME) by the most current Yearbook and Directory published by the American Osteopathic Association. I understand I must also meet the requirements to become board eligible by the respective specialty board which is recognized by the American Board of Medical Specialties. For those subspecialties which do not lead to board certification nor accreditation status, training must be received in a program approved by the appropriate specialty society. I understand my service obligation following schooling will be computed per applicable Service regulation and DOD Directives and I will be made aware of my exact obligation prior to entering GME training. I acknowledge I understand the contents of this application and I affirm the information given in this application is true and complete to the best of my knowledge. I am aware I must submit all supporting documents required by the military Service for which I am assigned for this application to be complete.

APPLICANT'S SIGNATURE **DATE**

NAVY SUPPLEMENT TO DOD APPLICATION FOR GRADUATE MEDICAL EDUCATION (RESIDENCY/FELLOWSHIP)
2001 GRADUATE MEDICAL EDUCATION SELECTION BOARD FOR ACADEMIC YEAR 2002

APPLICATION DATE (MM/DD/YY): ____/____/____

NAME _____ _____ ____ _____ _____
LAST FIRST MI GRADE SSN

STATUS (Circle) 1 USN 2 USNR (Active) 3 USNR-R (Inactive) 4 USA 5 USAF 6 PHS 7 CIV OTHER:_____ (Specify)

SPECIALTY/SUBSPECIALTY REQUESTED: _____ EAOS:_____

TYPE OF TRAINING AND TRAINING START DATE REQUESTED: (Check as appropriate)

_____ Residency/Fellowship Training for AY 2002: ____/____ (YY MM)
AND/OR
_____ Preselection for Residency/Fellowship Training in **FTOS/OFI** or **Deferment** Programs in AY 2003/2004: ____/____ (YY MM)

My previous training: (Check) ____PGY-1/R-1 (Internship) _____PGY-2+ (Residency)
Qualifies me to begin: (Check) ____Residency (R) _____Fellowship (F)
Training at Year level: (Check) ____R1 (My internship does not qualify me to begin residency at R-2 level)
____R2
____F1
____Other: _____

NSHS USE ONLY:

CURRENT TRAINING STATUS: (Circle one) 1-Student 2-Intern 3-Intern with Prior Service 4-Resident 5-Fellow 6-Not in training

CURRENT ASSIGNMENT: (Circle one)

1. GMO - USMC
2. GMO - Surface
3. GMO - BUMED Activity
4. Flight Surgeon - Operational
5. Flight Surgeon - USMC
6. Flight Surgeon - BUMED Activity
7. Undersea - Operational
8. Undersea - BUMED Activity
9. Trainee - BUMED Activity
10. a. Trainee - OFI
    b. Trainee - FTOS
11. a. Trainee - 1-Year Delay (USNR-R)
    b. Trainee - NADDS (USNR-R)
12. Civilian
13. Staff Specialist - Operational
14. Staff Specialist - BUMED Activity

TYPE OF DEGREE: MD _____ DO_____ **DEGREE DATE:** (YY/MM) _____/_____

If completed or currently an Intern, Program Director's name _____

If completed or currently a resident, Program Director's name_____

If completed or currently a fellow, Program Director's name _____

NAVY SUPPLEMENT TO DOD APPLICATION FOR GRADUATE MEDICAL EDUCATION (RESIDENCY/FELLOWSHIP)
2001 GRADUATE MEDICAL EDUCATION SELECTION BOARD FOR ACADEMIC YEAR 2002

OPTIONAL PERSONAL STATEMENT: (Mandatory for Nonclinical applicants)
This section may be used to amplify information provided on pages 1 and 2 of the application or to address any personal and/or professional issues which the applicant believes may be of value to the 2001 GMESB.

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Privacy Act Statement. The authority to request the information in this supplement is contained in 5 U.S.C. 301 and 10 U.S.C 5031. The principal purpose for which this information is used is to assist officials and employees of the Department of the Navy in determining your eligibility and evaluating your request for GME. Other routine uses of this information are to determine course and training demands, requirements, and achievements; analyze student groups or courses, provide academic and performance reports, and for other training, administration, and planning purposes. Disclosure of this information is voluntary; however, failure to disclose requested information may result in nonselection for training.

Applicant Acknowledgment:

I have read and understand the instructions for the completion of this application. I certify the information submitted on these application materials is complete and correct to the best of my knowledge. I am aware it is my responsibility to arrange to submit any supplementary material (i.e., transcripts, letters of evaluation, etc.) required.

I am aware of the requirement to contact the program director/specialty leader of the specialty to which I am applying prior to the GME Selection Board either by personal/telephone interview, e-mail, or written letter.

I understand if selected for training, my service obligation will be computed following DOD Instruction 6000.13. I understand and agree that following training, any tender of resignation or request for release from active duty on my part will be disapproved until the total period of obligated active service is completed, except for the convenience of the Government or in the case of individual determined humanitarian circumstances.

Signature of Applicant: _____ Date:_____

DEMOGRAPHIC INFORMATION REQUEST

Please circle the applicable responses:

U.S. CITIZEN: Y/N

DATE OF BIRTH: _____ AGE:_____
MM/DD/YY

SEX: M/F

RACE/ETHNIC GROUP

1 = African-American (not of Hispanic origin)
2 = American Indian or Alaskan Native
3 = Asian American or Pacific Islander
4 = Hispanic
5 = Caucasian (not of Hispanic origin)
6 = Other

PRIVACY ACT STATEMENT

This information is requested under authority contained in 5 U.S.C. 301 and related departmental regulations. The principal purpose for obtaining this information is to permit a demographic characterization of all applicants applying for naval Medical Department education and training. The information will be used to provide a base from which to assess affirmative action initiatives and equal opportunity programs within the naval Medical Department. Disclosure of this information is voluntary. Failure to disclose the requested information will not result in adverse consequences.

_____
Printed Name

_____
Date

_____
Signature

CURRICULUM VITAE FORMAT FOR DOD GME APPLICATION

(Maximum 3 pages)

Date:

Personal Data

Full Name: Grade/Corps/Service: SSN:
Current Home Address:
Home Telephone:
Duty Assignment Address:
Duty Assignment Telephone: DSN: Commercial:
Pager Number: E-mail:
Birth Date/City/State/Country of Birth:
If spouse is active duty, spouse's full name, Service, corps, and duty assignment:

Education (Degree/School/Graduation Date for Each)

Undergraduate:
Medical School:
Other Postgraduate Degrees:
Military Training Courses:
Other Military Courses:

Professional Training and Experience (Specialty/Location/Completion Date for Each)

PGY-1:
Residency:
Fellowship:

Work History/Military Assignment History (Chronological order starting with current assignment)

Duty Title:
Duty Location:
Dates of Assignment:

Licensure and Specialty Certification

Current Unrestricted State License: (License Number/State/Expiration Date):
Board Certification: (Specialty/Certification Date):
If Board Certification Is Pending, Indicate Status:

Honors and Recognition:

Undergraduate:
Medical:
Military:

Academic Appointments:

Professional Societies:

Publications/Research:

(Indicate in what capacity completed, i.e., medical student, intern/resident, house staff officer, or field staff officer.)

SUMMARY OF OBLIGATED SERVICE FOR GME

The following general guidance is provided to give the applicant some idea of the obligation that will be incurred for GME by category. Please remember obligation is individually calculated by NAVPERSCOM and may vary from the guidelines below based on individual circumstances. Refer specific questions about obligation to Mrs. Vera Gordon at (301) 319-4118, DSN 285-4118 or via e-mail vgordon@nsh10.med.navy.mil.

- Full-Time Inservice (FTIS) Programs: Year-for-year (2-year minimum). FTIS obligation runs concurrently with any residual obligation.

- Full-Time Outservice (FTOS) Programs: Year-for-year (2-year minimum). FTOS obligation will be added to any residual obligation.

- FTOS (Nonclinical Graduate Education): Year-for-year (3-year minimum). Nonclinical graduate education obligation will be added to any residual obligation.

- Deferment: No additional obligation incurred. However, an individual selected for deferment must either have, or agree to extend to have at least 2 years of obligated service at the time of commencing deferment.