



DEPARTMENT OF THE NAVY

BUREAU OF MEDICINE AND SURGERY

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Canc frp: Feb 2004
IN REPLY REFER TO

BUMEDNOTE 6440

BUMED-M3F3

28 Feb 2003

BUMED NOTICE 6440

From: Chief, Bureau of Medicine and Surgery
To: Shore Medical and Dental Treatment Facilities

Subj: INTERIM GUIDANCE FOR USE OF EXPEDITIONARY MEDICINE PLATFORM
AUGMENTATION READINESS AND TRAINING SYSTEM (EMPARTS)

Ref: (a) BUMEDINST 6440.5B
(b) BUMEDNOTE 6440 of 30 Sep 2002

Encl: (1) Metrics for EMPARTS

1. Purpose. To provide interim guidance regarding use of the Expeditionary Medicine Platform Augmentation Readiness and Training System (EMPARTS) for use as an interim readiness reporting tool.

2. Background

a. Reference (a) provides guidance for Navy Medical Department active duty personnel assigned to operational platforms during contingencies. Reference (b) explains the difference between Tiered Readiness and the Readiness Reporting Measures used to represent individual unit readiness.

b. Reference (a) is under review for revision. It gives guidance to use the Medical Personnel Augmentation System (MPAS) module of the Standard Personnel Management System (SPMS) to submit readiness reports to the Bureau of Medicine and Surgery (BUMED-M3F3). This module is no longer required; it has been replaced by EMPARTS.

c. EMPARTS is a web-based database capable of tracking the readiness status of personnel assigned to operational platforms at the individual, command, and platform levels. Specifically, this tool was developed to enhance readiness reporting capability and facilitate a more accurate readiness status of medical treatment facilities (MTF), dental treatment facilities (DTF), and the operational platforms they support.

3. Guidance. EMPARTS will now serve as Navy Medicine's interim readiness reporting tool. It is to be used to manage the readiness status of medical augmentation personnel. Each claimancy 18 MTF and DTF responsible for supporting operational platforms shall now use this tool in lieu of the MPAS module of SPMS.

4. Reporting Process. The process for which reports are submitted by the MTF or DTF plans, operations, and medical intelligence (POMI) staff will change in that importing and exporting of

wartime billet files will no longer be required. However, the readiness status of medical augmentation personnel will continue to be updated on a monthly basis. These monthly updates will now be available on-line at the EMPARTS website for BUMED-M3F3 to review.

5. Training. Minimal training will be required for use of EMPARTS as the same readiness elements and data fields that are being managed in MPAS, SPMS will be available in EMPARTS. However, ongoing training will be conducted on a one-on-one or group basis via video-teleconference, teleconference, and site visits as needed.

6. Help Desk Support. Designated POMI representatives from BUMED-M3F3 and Healthcare Support Offices (HLTHCARE SUPPO) Norfolk, Jacksonville, and San Diego will provide help desk support.

7. Access. Access codes to utilize EMPARTS can be requested by going to its website at: <https://nhso.med.navy.mil/pomi/emparts>. Only authorized users will be granted access as determined by BUMED-M3F3. An authorized user is defined as one whose role is to employ the EMPARTS to monitor readiness statistics and produce readiness reports.

a. "Read/Write" privileges will be given to authorized users at the Headquarters, HLTHCARE SUPPO, and MTF and DTF levels responsible for managing readiness. Personnel such as POMI officers and staff will be given these privileges for data entry, generation of reports, and general management of pertinent readiness elements as mandated in reference (a).

b. "Read Only" privileges will be given to other authorized staff such as designated Office of the Chief of Naval Operations (OPNAV) staff, i.e., designated Chief of Naval Operations and N931 staff; Chief, BUMED and Vice Chief, BUMED designated representatives from COMPACFLT, COMLANTFLT, MARFORLANT, MARFORPAC, and commanding officers of each operational platform and MTF and DTF for planning purposes.

c. Visibility will be given to authorized users and staff for their respective and applicable area of responsibility only. Visibility for each user is defined as follows:

(1) OPNAV staff will have visibility of all operational platforms.

(2) Headquarters will have visibility of all claimancy 18 MTF and DTF and operational platforms.

(3) COMPACFLT, COMLANTFLT, MARFORLANT, and MARFORPAC will have visibility of their respective platforms.

(4) MTF and DTF commanding officers and POMIs will have visibility of their command and primary operational platforms supported.

(5) Platform commanding officers will have visibility of their respective platforms.

8. Quality Assurance. EMPARTS will be monitored under the Management Control Program to measure effectiveness of use and data accuracy. Metrics have been developed to determine this information; see enclosure (1). This program will be reviewed 1 year after deployment.

9. Deployment Plan. EMPARTS will be deployed in the following order:

- a. Headquarters.
- b. MTF and DTF POMIs.
- c. Platform MTF and DTF commanding officers.
- d. COMPACFLT, COMLANTFLT, MARFORLANT, and MARFORPAC.
- e. OPNAV.

EMPARTS will initially be deployed to BUMED-M3F3, MTFs, and DTFs so that it can be updated with current readiness statistics. Once it is determined that the system is current and operational, it will then be deployed to other authorized users.

10. Cancellation Contingency. Retain until incorporated into reference (a).



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Available at: <http://navymedicine.med.navy.mil/instructions/directives/default.asp>

METRICS FOR EMPARTS

<u>METRIC</u>	<u>ACTUAL %</u>	<u>EXPECTED %</u>
<u>Compliance for Using Program</u>		
Percentage of MTF and DTF POMIs who update on a monthly basis		100%
Percentage of MTF and DTF POMIs registered on the Web site		Total MTF/DTF
Number of total hits per month		Total MTF/DTF
<u>Reliability of EMPARTS</u>		
# of trouble calls per month related to:		
*system failure requiring technical intervention		<5%
*questions on how to use the program		<5%
<u>Usefulness of Data</u>		
Does EMPARTS improve overall readiness for:		
Billet Assignments: Percentage of billet assignments at P1		>=90%
Training: Percentage of personnel at T1		>=80%
Readiness: Percentage of personnel at R1		>=80%